TinkerFest Licence Pack

Young Tinker Foundation · 2026-27 edition · hq@youngtinker.org · youngtinker.org/tinkerfest-licence

TinkerFest is a festival where students build, test and show what they made. Any school, community, city, campus or company can organise one under a free licence from Young Tinker Foundation. This pack holds everything a licensee needs: the licence types, who can apply, the documents to send, the licence rules, the licence agreement, and the forms to use on the day.

1. Licence types

- **School**: Inside one school, for its own students. Up to 300 participants.
- **Community**: Several schools or a village, block or district together. Open to children from the area.
- **City**: A city-wide or regional TinkerFest with many schools. Needs a past TinkerFest organiser or a YTF team member on the team.
- **Campus**: Run by a college or university, with students mentoring school teams.
- **Corporate (CSR)**: A company hosts schools at its office or funds a TinkerFest, with staff as volunteers and judges.

2. Who can apply

- You are 18 or older. Students can be on the team, but an adult signs the licence.
- You have been to a TinkerFest, or you join our online orientation call before your licence is issued.
- A school, college or registered organisation agrees to host you and gives a consent letter.
- You will run it as a not-for-profit event for children. No entry fee for students.
- You live or work in the place your TinkerFest is named after.

3. Documents checklist

☐ **Licence application**	The online form at youngtinker.org/tinkerfest-licence. It takes about 15 minutes.
☐ **Letter of intent**	On your letterhead, using our template.
☐ **Host consent letter**	From the head of the school, college or organisation that gives the venue, signed and stamped.
☐ **Team list**	Names and roles of at least 4 adults: lead organiser, event manager, judging lead, safety and first aid lead.
☐ **Venue and safety plan**	Space for the rover arena and the rocket launch area, first aid, drinking water, toilets and a parent contact desk.

☐ **Budget and sponsor list**	Where the money comes from and what it is spent on. Sponsors must follow the sponsor rules below.
☐ **Child safeguarding undertaking**	Signed by every adult on the team (form in the licence pack).
☐ **Photo and video consent**	From a parent or guardian of every child who is photographed (form in the licence pack).

4. How it works

1. **Apply**: Fill in the form below. You get a reference number by email.
2. **Orientation call**: We call you within 7 working days to talk through your plan.
3. **Sign the licence**: Send the signed licence agreement and your documents.
4. **Get the toolkit**: Rule book, DIY manual, brand kit, certificate templates and a mentor.
5. **Hold your TinkerFest**: Build, test and show. We list it on youngtinker.org/tinkerfest.
6. **Report back**: Photos, numbers and results within 15 days. Certificates go live on Verify a certificate.

5. Licence rules

1. Name it **TinkerFest [Place] [Year]**, for example TinkerFest Englewood 2026. One place, one licence.
2. The licence is free, covers one event and is valid for 12 months. It cannot be sold or passed to someone else.
3. Children take part free of charge. Do not sell tickets to students.
4. Use the challenges, tracks and scoring in the TinkerFest Rule Book. Judges follow its rubric.
5. No political, religious or commercial agenda on stage, in talks or in materials.
6. Sponsors are thanked, not sold to children. No tobacco, alcohol, gambling, junk food or political sponsors. Sponsors do not judge.
7. Use the TinkerFest logo, colours and certificates exactly as set out in the brand and licence guidelines.
8. Safety first: rockets launch only in a marked zone with an adult in charge, and a first aid kit stays on site all day.
9. Share photos, results and a short report with Young Tinker within 15 days. Young Tinker may share them with credit.
10. Young Tinker can withdraw a licence if these rules are broken.

Branding

- Always write TinkerFest as one word with a capital T and F.
- Your event logo is the TinkerFest logo with your place name under it, made by Young Tinker for you. Do not redraw or recolour it.
- Put "Organised under a free licence from Young Tinker Foundation" on your banner, website and certificates.
- Sponsor logos sit in a separate "Thank you" strip, smaller than the TinkerFest logo.

Recording and sharing

- Photograph and film only children whose parent or guardian has signed the consent form.
- Send Young Tinker your best photos and any video within 15 days. Young Tinker may publish them with credit to your team.

6. Licence agreement

This agreement is between Young Tinker Foundation ("Young Tinker") and the licensee named below.

1. Young Tinker grants the licensee a free, non-exclusive, non-transferable licence to use the name and marks "TinkerFest" for one event named below, within 12 months of the date of signing.
2. The licensee organises and runs the event independently, at its own cost and risk, and is responsible for venue, permissions, safety and conduct.
3. The licensee follows the licence rules, the TinkerFest Rule Book and the brand and licence guidelines, as updated by Young Tinker from time to time.
4. The event is free for students and not run for profit. Any surplus goes to the next TinkerFest or to the students' projects.
5. The licensee keeps a child safeguarding undertaking from every adult on the team and parental consent for every child photographed.
6. The licensee sends the post-event report within 15 days of the event.
7. Young Tinker may withdraw the licence at any time if the rules are broken, and the licensee will then stop using the TinkerFest name and marks.
8. Young Tinker does not control the event and is not liable for it. The licensee indemnifies Young Tinker against claims arising from the event.

Event name (TinkerFest [Place] [Year])	
Licence type	
Event date	
Venue and address	
Host institution	
Licensee (organiser) name	
Organisation	
Email and phone	
Reference number (YT-)	

For the licensee	**For Young Tinker Foundation**
Signature: Name: Date:	Signature: Name: Date:

7. Child safeguarding undertaking

To be signed by every adult on the organising team and every volunteer and judge.

1. I will never be alone with a child out of sight of other adults.
2. I will not take, keep or share photos of children except through the event's official consent process.
3. I will not ask children for personal phone numbers or social media contacts.
4. I will treat every child with respect, with no physical punishment or humiliating language.
5. I will report any concern about a child's safety at once to the lead organiser, who will tell the school and Young Tinker (hq@youngtinker.org).

Event: _____

Name	
Signature	
Date	

8. Parent or guardian consent for photos and video

TinkerFest _____ may photograph and film students taking part. Young Tinker Foundation and the organisers may use these photos and videos on their websites, social media and reports to show the event. Names of children are not published without separate permission. You can withdraw consent at any time by writing to the organiser.

Student's name	
Class and school	
Parent or guardian name	
Phone	

□ I agree to photos and video of my child being taken and shared as above.
□ I do not agree. Please keep my child out of photos and video.

Name	
Signature	
Date	

9. Post-event report (send within 15 days)

Event name and date	
Venue	
Number of schools	
Number of students (girls / boys)	
Number of teachers and volunteers	
Challenges run (from the Rule Book)	
Winners (team, school, challenge)	
Sponsors and amounts	
What went well	
What we would change	
One student's story	
Photo and video link (shared folder)	

Send the report and the winners' list to hq@youngtinker.org with your YT- reference in the subject. Certificates are issued through Verify a certificate on youngtinker.org.